



## **Agenda for the Board of Directors Meeting**

**Date:** Tuesday, January 12, 2016  
**Location:** Elizabeth Lofts Community Room  
**Time:** 5:00 PM – 7:00 PM

1. Call to Order
2. Approval/Amendment of the Agenda
3. Approval/Amendment of Minutes
  - a. November 9, 2015
4. Guest: Vern Newcomb, American Benefits, Insurance Agent
5. Report of the Building Maintenance Coordinator
  - a. Painting Project Update
  - b. Carpet Replacement Project Update
  - c. Water Heater Replacement
6. Report of the Community Manager
  - a. Move/Rental Report
  - b. Collection and Insurance Resolutions
7. Report of the Chairman
8. Report of the Treasurer
9. Report of the Commercial Director
10. Committee Reports
  - a. Plaza
  - b. Architectural Review
  - c. House Rules
  - d. Community & Communication
11. Old Business
12. New Business
13. Owner's Forum
14. Confirmation of Next Meeting
  - a. Monday, February 8, 2016
15. Adjournment