Our Ref.: 176 ELIZ/AO27 November 26, 2018

## TO ALL OWNERS OF RECORD OF THE ELIZABETH LOFTS CONDOMINIUMS

All owners are hereby advised that the 2018 Annual Meeting of the Elizabeth Lofts Condominiums is called as follows:

DATE: DECEMBER 4, 2018

TIME: MEETING SIGN IN BEGINS AT 5:30 P.M.

CALL TO ORDER: THE MEETING WILL BE CALLED TO ORDER AT 6:00 P.M.

PLACE OF MEETING: ECOTRUST BUILDING

**721 NW 9<sup>TH</sup> AVENUE** 

**PORTLAND, OREGON 97209** 

<u>SPECIAL NOTE:</u> Please return the enclosed proxy form to CMI upon receipt <u>WHETHER OR NOT YOU PLAN TO ATTEND THE MEETING</u>. This is an effort to ensure that a quorum can be established at the meeting. If you do attend the meeting, your proxy will be returned to you when you sign in for the meeting and you will vote in person.

## AGENDA

- I. CALLING OF THE ROLL & CERTIFYING OF PROXIES
- II. PROOF OF NOTICE OF MEETING OR WAIVER OF NOTICE
- III. READING OF MINUTES OF DECEMBER 12, 2017 MEETING
- IV. REPORTS OF OFFICERS
  - A. CHAIRMAN/VICE-CHAIR
  - B. TREASURER
  - C. COMMERCIAL DIRECTOR
- V. REPORTS OF COMMITTEES (IF ANY)
- VI. ELECTION OF THREE (3) RESIDENTIAL DIRECTORS
- VII. ELECTION OF ONE (1) COMMERCIAL DIRECTOR
- VIII. UNFINISHED BUSINESS
- IX. NEW BUSINESS
  - A. ASSOCIATION RESOLUTION FOR REVENUE RULING 70-604
- X. ADJOURNMENT

<u>PLEASE NOTE</u>: The Board will meet briefly after the annual meeting for a quick organizational meeting. All owners are invited to attend this short meeting, if they so desire.