

Notes from the Elizabeth Lofts Safety Committee held on Tuesday, September 12, 2017.

PRESENT: Janice Cooper, committee member
Bob Garsha, committee member
Teresa Jankus, committee member

NOTES

Meeting called to order at approximately 5:10 pm.

Alberto Martinez resigned from the Committee via email immediately prior to the start of the meeting. He indicated that he could be available for targeted emergency scenarios, if needed.

Everyone shared their thoughts on what the Safety Committee's charter should be. Bob asked that we consider a superintendent model whereby an individual has the full time, paid responsibility of creating, knowing, maintaining and executing safety protocols and procedures for the Elizabeth.

Janice shared that she felt that the Committee's responsibility should be to ensure that the proper safety information and procedures is on the community portal (existing site or new, when it is functional) and is kept up to date.

We concluded that it would be good to understand the following from John Warner:

- The model by which other condominium buildings support safety, e.g. superintendent, concierge, committee, floor captains, etc. Has he ever seen a management company, e.g. CMI take on this responsibility in a paid capacity?
- What is the proper/typical training for the individual(s) responsible? For example, should each be trained in CPR or any of the safety equipment and features of the building, etc?
- How do other buildings address stair chairs, AED's or other safety equipment? Do they have them? Who is responsible for their usage? Is it up to each individual in the community? Does the Safety Committee have a role and, if so, what is it?
- Do condominiums typically know which units have the following conditions and, if so, how do they approach gathering the data and keeping it updated and available only to those individuals who need it in the event of an emergency, e.g. confidential:

- House persons needing special assistance in the event of an emergency
- Have pets
- Have children
- Are unoccupied, such as being out of town

Tracy indicated that she will type up and distribute notes from the meeting.

Tracy will download the existing Safety manual from the Elizabeth community portal and will send to John Warner when confirming our meeting on October 3rd at 5 pm. Tracy will copy Janice, Bob and Paul on the email.

Meeting adjourned at approximately 6:30 pm.